gdp audit checklist

gdp audit checklist is an essential tool for organizations aiming to ensure compliance with Good Distribution Practice (GDP) regulations. This checklist serves as a comprehensive guide during audits, helping businesses maintain the quality and integrity of pharmaceutical products throughout the distribution process. By following a detailed GDP audit checklist, companies can identify gaps in their processes, enhance operational standards, and mitigate risks associated with storage, transportation, and documentation. This article explores the key components of a GDP audit checklist, outlining the critical areas auditors focus on and providing practical insights for effective compliance management. Additionally, it covers preparation tips, common challenges, and best practices to ensure thorough and successful GDP audits.

- Understanding GDP and Its Importance
- Key Components of a GDP Audit Checklist
- Preparation for a GDP Audit
- Common Findings and How to Address Them
- Best Practices for Maintaining GDP Compliance

Understanding GDP and Its Importance

Good Distribution Practice (GDP) is a set of guidelines and standards designed to ensure that pharmaceutical products are consistently stored, transported, and handled under suitable conditions. Compliance with GDP is critical for preserving the quality and safety of medicinal products throughout the supply chain. Non-compliance can lead to product deterioration, regulatory penalties, and risks to patient safety. Therefore, understanding the principles of GDP is fundamental for any organization involved in pharmaceutical distribution.

Definition and Scope of GDP

GDP covers all aspects of the distribution chain, including warehousing, transportation, documentation, and personnel training. The guidelines apply to wholesalers, distributors, and logistics providers who handle pharmaceutical products. The primary objective is to prevent contamination, mix-ups, and damage while ensuring traceability and accountability at every stage.

Regulatory Framework

Various regulatory bodies, such as the European Medicines Agency (EMA) and the U.S. Food and Drug Administration (FDA), enforce GDP compliance. These regulations require companies to implement robust quality management systems and undergo regular audits. Adherence to GDP standards helps

businesses meet regulatory requirements and maintain market authorization for their products.

Key Components of a GDP Audit Checklist

A well-structured GDP audit checklist covers all critical areas to verify compliance and operational effectiveness. This checklist acts as a roadmap for auditors to systematically assess processes, infrastructure, and documentation related to pharmaceutical distribution.

Quality Management System

An effective quality management system (QMS) is the foundation of GDP compliance. Auditors review the presence of documented procedures, policies, and responsibilities. The QMS should include processes for handling deviations, complaints, and corrective actions to ensure continuous improvement.

Personnel and Training

Competent and trained personnel are vital for maintaining GDP standards. The audit checklist examines training records, job descriptions, and personnel qualifications. It is important that employees understand GDP principles and their specific roles within the distribution process.

Premises and Equipment

Auditors inspect the suitability and maintenance of storage facilities and equipment. This includes temperature-controlled areas, security measures, and calibration records for monitoring devices. Proper premises and equipment management prevent product degradation and ensure traceability.

Documentation and Record Keeping

Accurate and complete documentation is essential for GDP compliance. The checklist verifies batch records, shipping documents, temperature logs, and audit trails. Documentation must be clear, legible, and readily accessible to demonstrate accountability and traceability.

Transportation and Distribution

The audit assesses transportation methods, vehicle conditions, and handling procedures. Ensuring that products are transported under controlled conditions is critical. The checklist reviews contracts with logistics providers, packaging standards, and contingency plans for delays or incidents.

Handling of Returns and Recalls

Proper procedures for managing returned products and recalls are examined. The checklist looks for

documented processes to identify, quarantine, and disposition products that do not meet quality criteria. Effective recall systems protect patient safety and regulatory compliance.

Risk Management

Risk assessment and mitigation strategies are integral to GDP compliance. Auditors evaluate risk management plans, including identification, evaluation, and control of potential threats to product quality during distribution.

Preparation for a GDP Audit

Preparing for a GDP audit involves thorough internal review and corrective actions to address potential non-compliance. This preparation ensures a smooth audit process and demonstrates a commitment to quality standards.

Conducting Internal Audits

Regular internal audits help identify weaknesses before the official inspection. These audits should cover all aspects of GDP and utilize a comprehensive checklist similar to the regulatory audit. Findings must be documented, and corrective actions implemented promptly.

Reviewing Documentation

All relevant documentation, including standard operating procedures (SOPs), training records, and quality reports, should be up-to-date and organized. Documentation review ensures that records are accurate and reflect actual practices.

Staff Training and Awareness

Ensuring all personnel are aware of the upcoming audit and their roles is crucial. Training refreshers on GDP principles and audit processes can improve staff confidence and readiness, minimizing errors during the audit.

Facility and Equipment Checks

Facilities and equipment should be inspected for compliance with GDP requirements. This includes verifying temperature controls, cleanliness, and maintenance schedules. Addressing any deficiencies beforehand prevents audit findings.

Common Findings and How to Address Them

Understanding frequent audit findings helps organizations proactively address potential issues and strengthen compliance.

Documentation Deficiencies

Incomplete or inaccurate documentation is a common finding. Organizations should establish document control systems and train staff on proper record-keeping to avoid such issues.

Inadequate Temperature Control

Failures in maintaining required temperature ranges during storage and transport can compromise product quality. Implementing robust monitoring systems and contingency plans is essential to address this challenge.

Insufficient Staff Training

Lack of ongoing training can lead to non-compliance. Regular training programs and competency assessments ensure personnel remain knowledgeable about GDP requirements.

Poor Risk Management Practices

Some organizations neglect comprehensive risk assessments. Integrating risk management into daily operations improves identification and mitigation of potential compliance risks.

Best Practices for Maintaining GDP Compliance

Adopting best practices enhances the effectiveness of GDP compliance programs and prepares organizations for successful audits.

Continuous Improvement

Implementing a culture of continuous improvement through regular audits, feedback, and corrective actions helps maintain high compliance standards.

Effective Communication

Clear communication channels between departments, suppliers, and logistics partners ensure alignment with GDP requirements and quick resolution of issues.

Utilization of Technology

Leveraging technology such as electronic temperature monitoring, automated documentation systems, and audit management software can streamline compliance efforts and enhance traceability.

Comprehensive Training Programs

Ongoing education and training tailored to evolving regulations and operational changes keep personnel competent and aware of their responsibilities.

Robust Supplier and Logistics Management

Careful selection and monitoring of suppliers and logistics providers ensure all parties adhere to GDP standards, maintaining product integrity throughout the supply chain.

- Maintain detailed and accurate documentation
- Regularly calibrate and maintain equipment
- Conduct frequent internal audits and risk assessments
- Ensure staff receive continuous GDP training
- Develop clear procedures for handling deviations and recalls

Frequently Asked Questions

What is a GDP audit checklist?

A GDP audit checklist is a comprehensive list of criteria and requirements used to assess compliance with Good Distribution Practice (GDP) standards during audits of pharmaceutical distribution processes.

Why is a GDP audit checklist important?

A GDP audit checklist ensures that pharmaceutical products are stored, transported, and handled according to regulatory standards, maintaining product quality and patient safety.

What key areas are covered in a GDP audit checklist?

Key areas typically include storage conditions, transportation, documentation, personnel training, quality management systems, risk management, and traceability.

How can companies prepare for a GDP audit using the checklist?

Companies can prepare by conducting internal assessments against the checklist, addressing gaps, training staff, and ensuring all documentation and processes comply with GDP requirements.

Is a GDP audit checklist standardized globally?

While GDP principles are globally recognized, specific audit checklists may vary depending on regional regulations and guidelines such as those from the EU, WHO, or FDA.

Can a GDP audit checklist help in identifying risks in the supply chain?

Yes, the checklist helps identify potential risks related to product handling, storage conditions, transportation, and documentation, allowing for corrective actions to mitigate these risks.

What documentation is typically reviewed in a GDP audit checklist?

Documentation such as batch records, temperature logs, training records, SOPs, shipment records, and quality management system documents are reviewed during a GDP audit.

How often should a GDP audit be conducted using the checklist?

GDP audits should be conducted regularly, often annually or as required by regulatory authorities, and additionally when significant changes occur in processes or personnel.

Are digital tools available to assist with GDP audit checklists?

Yes, various digital audit management tools and software can help streamline GDP audits by providing customizable checklists, tracking compliance, and generating reports.

What are common non-compliances found using a GDP audit checklist?

Common non-compliances include inadequate temperature control, poor documentation practices, insufficient staff training, improper storage conditions, and lack of validated transport processes.

Additional Resources

1. GDP Audit Checklist: A Comprehensive Guide for Compliance
This book provides an in-depth overview of Good Distribution Practice (GDP) audits, focusing on creating and using effective checklists. It covers key regulatory requirements and best practices for pharmaceutical distribution. Readers will find practical tips and templates to ensure compliance and

streamline audit processes.

- 2. Mastering GDP Audits: Essential Checklists and Procedures
- Designed for quality assurance professionals, this book breaks down the GDP audit process into manageable steps. It includes detailed checklists that cover storage, transportation, documentation, and personnel training. The guide helps organizations maintain high standards and pass regulatory inspections confidently.
- 3. Good Distribution Practice (GDP) Audit Checklists for Pharma

This title focuses specifically on the pharmaceutical sector, providing tailored checklists for GDP audits. It emphasizes risk management, temperature control, and traceability. The book is a valuable resource for auditors and distributors aiming to meet stringent quality standards.

4. Effective GDP Auditing: Checklists and Best Practices

Offering a practical approach, this book combines checklists with expert advice on conducting GDP audits. It addresses common pitfalls and how to avoid them, ensuring product integrity throughout the supply chain. The content is suitable for both new and experienced auditors.

5. GDP Compliance Audit Checklist: Ensuring Quality in Distribution

This book highlights the importance of compliance in the distribution of medicinal products. It provides a structured checklist format to assist auditors in evaluating facilities and processes. The guide also discusses documentation requirements and corrective actions for non-compliance.

- 6. Pharmaceutical GDP Audit Guide: Checklists and Implementation Strategies
 Focusing on implementation, this book helps organizations develop robust GDP audit programs. It
 includes step-by-step checklists and strategies for continuous improvement. Readers will learn how to
 effectively monitor distribution practices to safeguard product quality.
- 7. Regulatory Insights: GDP Audit Checklist and Compliance Handbook
 This handbook offers regulatory insights combined with practical checklists for GDP audits. It explains the legal framework and expectations from health authorities worldwide. The book is ideal for compliance officers seeking to align their audit processes with global standards.
- 8. GDP Audit Essentials: Checklists for Quality Assurance Teams
 Targeted at quality assurance teams, this book provides essential checklists to guide GDP audits. It covers key areas such as supplier qualification, storage conditions, and transportation controls. The concise format makes it a handy reference during audit preparations.
- 9. Supply Chain Integrity: GDP Audit Checklist and Risk Management
 This book explores the relationship between GDP audits and supply chain risk management. It offers checklists designed to identify potential vulnerabilities in distribution networks. The content helps organizations enhance supply chain integrity and ensure compliance with GDP guidelines.

Gdp Audit Checklist

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GDP Audit Checklist: A Comprehensive Guide to Ensuring Accurate and Reliable Economic Data

This ebook provides a detailed guide to conducting a thorough GDP audit, emphasizing the importance of accurate economic data for informed policymaking, investment decisions, and understanding a nation's economic health. It outlines the critical steps and considerations involved in verifying the reliability and integrity of Gross Domestic Product (GDP) figures, covering data sources, methodologies, and potential biases. The checklist presented is designed to be flexible and adaptable to various economic contexts and data collection methods.

Ebook Title: The Definitive GDP Audit Checklist: Ensuring Accuracy in National Economic Accounts

Contents:

Introduction: Defining GDP, its components, and the importance of accurate measurement.

Chapter 1: Data Sources and Collection Methods: Examining the reliability and coverage of primary data sources used in GDP calculation.

Chapter 2: Methodology Review and Validation: Scrutinizing the statistical methods used in GDP estimation for biases and inconsistencies.

Chapter 3: Benchmarking and Revision Analysis: Assessing the quality of GDP revisions and comparing data against international benchmarks.

Chapter 4: Identifying and Addressing Potential Biases: Recognizing and mitigating systematic errors and biases that can affect GDP accuracy.

Chapter 5: Sectoral Analysis and Deep Dives: Conducting in-depth analyses of specific GDP components (e.g., consumption, investment, government spending).

Chapter 6: Data Transparency and Accessibility: Evaluating the transparency of data release procedures and accessibility for researchers and the public.

Chapter 7: GDP Audit Reporting and Recommendations: Documenting findings, providing recommendations for improvement, and communicating results effectively.

Conclusion: Recap of key findings and emphasizing the ongoing nature of GDP auditing for sustained economic accuracy.

Detailed Outline:

Introduction: This section will define GDP, its key components (consumption, investment, government spending, net exports), and explain its crucial role in economic policy, investment decisions, and international comparisons. The importance of accurate GDP data for reliable economic analysis will be underscored.

Chapter 1: Data Sources and Collection Methods: This chapter will detail the various sources used to compile GDP data (e.g., surveys, administrative records, national accounts statistics). It will critically assess the reliability, coverage, and potential limitations of each source, highlighting issues like sampling error, non-response bias, and data lags.

Chapter 2: Methodology Review and Validation: This chapter focuses on the statistical methods used to estimate GDP. It will examine the specific techniques employed (e.g., expenditure approach, income approach, production approach) and evaluate their suitability given the economic context. It will also investigate potential inconsistencies or methodological weaknesses.

Chapter 3: Benchmarking and Revision Analysis: This chapter analyzes the process of GDP revisions and benchmarks the national GDP figures against international standards and comparable economies. The frequency and magnitude of revisions will be examined to assess the stability and reliability of the GDP estimates. The use of Purchasing Power Parity (PPP) adjustments will be discussed.

Chapter 4: Identifying and Addressing Potential Biases: This chapter dives deep into the potential sources of bias in GDP data, including measurement error, sampling bias, and structural biases (e.g., the informal economy). It will provide practical strategies for identifying and mitigating these biases. Recent research on the impact of digitalization and the sharing economy on GDP measurement will be incorporated.

Chapter 5: Sectoral Analysis and Deep Dives: This chapter emphasizes the need for detailed sectoral analysis to understand the driving forces behind GDP growth or decline. It will illustrate how to investigate specific sectors (e.g., agriculture, manufacturing, services) and identify potential imbalances or structural weaknesses. Case studies of specific sectors and their impact on GDP will be used.

Chapter 6: Data Transparency and Accessibility: This chapter focuses on the importance of transparency and accessibility in the process of GDP data collection and dissemination. International best practices in data transparency (e.g., open data initiatives) and the role of independent statistical agencies will be discussed.

Chapter 7: GDP Audit Reporting and Recommendations: This chapter outlines the structure and content of a comprehensive GDP audit report, covering the methodology, key findings, and recommendations for improvements. It will emphasize the importance of clear, concise, and easily understandable communication of complex statistical information.

Conclusion: This concluding section summarizes the key takeaways from the ebook, reiterating the importance of rigorous GDP auditing for informed economic policymaking and investment decisions. It will emphasize the ongoing nature of GDP auditing and the need for continuous improvement in data collection and analysis methodologies.

FAQs

- 1. What is the purpose of a GDP audit? A GDP audit ensures the accuracy and reliability of a nation's GDP figures, which are critical for economic policy, investment, and international comparisons.
- 2. Who conducts GDP audits? GDP audits can be conducted by independent statistical agencies, government bodies, international organizations (like the IMF or World Bank), or private consulting firms.

- 3. What are the key indicators examined in a GDP audit? Key indicators include data sources, methodologies used, revisions, sectoral breakdowns, potential biases, and data transparency.
- 4. How often should GDP audits be conducted? The frequency depends on various factors, but regular audits (e.g., annually or every few years) are recommended to maintain data integrity.
- 5. What are the potential consequences of inaccurate GDP data? Inaccurate GDP data can lead to flawed policy decisions, misallocation of resources, and distorted investment strategies.
- 6. How can biases in GDP data be identified and mitigated? Biases can be identified through methodological reviews, comparisons with other data sources, and sensitivity analyses. Mitigation involves improving data collection methods and adjusting estimates.
- 7. What role does data transparency play in GDP auditing? Transparency ensures accountability and allows for scrutiny of the GDP calculation process, leading to greater confidence in the results.
- 8. What are the benefits of using international benchmarks in GDP audits? International benchmarks provide a context for evaluating national GDP figures and identifying areas for improvement.
- 9. What are the key challenges in conducting GDP audits in developing countries? Challenges include limited data availability, capacity constraints, and institutional weaknesses.

Related Articles:

- 1. The Impact of the Informal Economy on GDP Measurement: This article explores the challenges of accurately measuring the informal economy's contribution to GDP and proposes methods for improving estimations.
- 2. Benchmarking GDP: A Cross-Country Comparison: This article compares GDP figures across different countries, highlighting variations in methodologies and economic structures.
- 3. The Role of Digitalization in GDP Measurement: This article analyzes the impact of the digital economy on traditional GDP measurement methods and suggests adjustments for a more accurate reflection of economic activity.
- 4. Addressing Data Gaps in GDP Statistics: This article examines strategies for filling data gaps in GDP estimations, focusing on innovative data collection methods and techniques.
- 5. The Importance of Data Transparency in National Accounts: This article discusses the benefits of open data initiatives and their contribution to the accuracy and credibility of GDP data.
- 6. GDP Revisions and Their Implications for Economic Policy: This article analyzes the frequency and magnitude of GDP revisions, examining their impact on policy decisions and economic forecasting.
- 7. Sectoral Analysis of GDP: Insights from Specific Industries: This article delves into the sectoral composition of GDP, offering detailed analyses of specific industries and their contributions to economic growth.

- 8. Using Purchasing Power Parity (PPP) to Compare GDP Across Countries: This article explains the concept of PPP and its importance in comparing GDP across countries with different price levels.
- 9. Best Practices in GDP Auditing: A Guide for Statistical Agencies: This article provides practical guidance for statistical agencies on conducting effective GDP audits, adhering to international standards and best practices.

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Mustafa Edik, 2024-06-28 The fact that good manufacturing practice (GMP) audits in the
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gdp audit checklist: Pharmaceutical Auditing Pharmaceutical Quality Group, 2001 gdp audit checklist: Identifying Business Opportunities Through Innovation Wai Fong Boh, Thara Ravindran, 2023-05-08 If you are an aspiring entrepreneur or a newly initiated one trying to figure out the path to traverse in the course of an uncertain entrepreneurial journey, then this book is for you. If you are a manager looking to innovate and improve your offerings, you will likely find some useful tips in this book. This book aims to guide entrepreneurs and managers on how to go about identifying business opportunities through innovation. It presents lessons and insights gleaned from original research, conducted amongst hundreds of global entrepreneurs, that explored how they went about identifying business opportunities and developing effective business strategies. Besides appropriate business examples from around the world that illustrate some important principles of ideation and execution, we also discuss how companies transform themselves in the face of challenges and difficulties. This book will equip aspiring entrepreneurs and business managers as well as students of entrepreneurship with the necessary skill sets to emerge successful in this turbulent economic climate. Effective tips on identifying potential business opportunities, systematic steps for developing business ideas, as well as strategies for sustaining a business through the adoption of emerging technologies are covered with examples in the book. In these pandemic ridden times, this book will no doubt be a useful resource for entrepreneurs and managers looking to ride out the key challenges and emerge as survivors.

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gdp audit checklist: World Development Report 2019 World Bank, 2018-10-31 Work is constantly reshaped by technological progress. New ways of production are adopted, markets expand, and societies evolve. But some changes provoke more attention than others, in part due to the vast uncertainty involved in making predictions about the future. The 2019 World Development Report will study how the nature of work is changing as a result of advances in technology today. Technological progress disrupts existing systems. A new social contract is needed to smooth the transition and guard against rising inequality. Significant investments in human capital throughout a person's lifecycle are vital to this effort. If workers are to stay competitive against machines they need to train or retool existing skills. A social protection system that includes a minimum basic level of protection for workers and citizens can complement new forms of employment. Improved private sector policies to encourage startup activity and competition can help countries compete in the

digital age. Governments also need to ensure that firms pay their fair share of taxes, in part to fund this new social contract. The 2019 World Development Report presents an analysis of these issues based upon the available evidence.

gdp audit checklist: The Human Capital Index 2020 Update World Bank, 2021-05-05 Human capital—the knowledge, skills, and health that people accumulate over their lives—is a central driver of sustainable growth, poverty reduction, and successful societies. More human capital is associated with higher earnings for people, higher income for countries, and stronger cohesion in societies. Much of the hard-won human capital gains in many economies over the past decade is at risk of being eroded by the COVID-19 (coronavirus) pandemic. Urgent action is needed to protect these advances, particularly among the poor and vulnerable. Designing the needed interventions, targeting them to achieve the highest effectiveness, and navigating difficult trade-offs make investing in better measurement of human capital now more important than ever. The Human Capital Index (HCI)—launched in 2018 as part of the Human Capital Project—is an international metric that benchmarks the key components of human capital across economies. The HCI is a global effort to accelerate progress toward a world where all children can achieve their full potential. Measuring the human capital that children born today can expect to attain by their 18th birthdays, the HCI highlights how current health and education outcomes shape the productivity of the next generation of workers and underscores the importance of government and societal investments in human capital. The Human Capital Index 2020 Update: Human Capital in the Time of COVID-19 presents the first update of the HCI, using health and education data available as of March 2020. It documents new evidence on trends, examples of successes, and analytical work on the utilization of human capital. The new data—collected before the global onset of COVID-19—can act as a baseline to track its effects on health and education outcomes. The report highlights how better measurement is essential for policy makers to design effective interventions and target support. In the immediate term, investments in better measurement and data use will guide pandemic containment strategies and support for those who are most affected. In the medium term, better curation and use of administrative, survey, and identification data can guide policy choices in an environment of limited fiscal space and competing priorities. In the longer term, the hope is that economies will be able to do more than simply recover lost ground. Ambitious, evidence-driven policy measures in health, education, and social protection can pave the way for today's children to surpass the human capital achievements and quality of life of the generations that preceded them.

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standards and a programme of work to create standards for all areas of pharmacy. The Handbook is essential for pharmacists, hospital pharmacy management and technical services teams, and auditors of unlicensed NHS hospital pharmacy aseptic preparation services in the UK, pharmacists and regulators. The text is used to inform standards used in several other countries.

gdp audit checklist: Highway Engineering Martin Rogers, Bernard Enright, 2016-05-03 The repair, renovation and replacement of highway infrastructure, along with the provision of new highways, is a core element of civil engineering, so this book covers basic theory and practice in sufficient depth to provide a solid grounding to students of civil engineering and trainee practitioners. Moves in a logical sequence from the planning and economic justification for a highway, through the geometric design and traffic analysis of highway links and intersections, to the design and maintenance of both flexible and rigid pavements Covers geometric alignment of highways, junction and pavement design, structural design and pavement maintenance Includes detailed discussions of traffic analysis and the economic appraisal of projects Makes frequent reference to the Department of Transport's Design Manual for Roads and Bridges Places the provision of roads and motorways in context by introducing the economic, political, social and administrative dimensions of the subject

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antiretroviral substances (didanosine, indinavir sulfate, nelfinavir mesilate, nevirapine, ritonavir, saquinovir, and saquinovir mesilate) adopted by the WHO Expert Committee on Specifications for Pharmaceutical Preparations in October 2004. It includes some additions and amendments to the general notices of the Pharmacopoeia, as well as some changes to its layout and format. Volume one contains monographs for pharmaceutical substances A to O and the General Notices; and volume two contains monographs for pharmaceutical substances P to Z, together with those for dosage forms and radiopharmaceutical preparations, the methods of analysis and reagents.

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management and senior management working in regulated laboratories requiring either an understanding about data integrity or help in implementing practical solutions. Consultants will also benefit from the practical guidance provided.

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2015, United Nations member nations agreed in New York to a set of post-2015 Sustainable Development Goals (SDGs), the first and foremost of which is the eradication of extreme poverty everywhere, in all its forms. Both the language and the spirit of the SDG objective reflect the growing acceptance of the idea that poverty is a multidimensional concept that reflects multiple deprivations in various aspects of well-being. That said, there is much less agreement on the best ways in which those deprivations should be measured, and on whether or how information on them should be aggregated. Monitoring Global Poverty: Report of the Commission on Global Poverty advises the World Bank on the measurement and monitoring of global poverty in two areas: What should be the interpretation of the definition of extreme poverty, set in 2015 in PPP-adjusted dollars a day per person? What choices should the Bank make regarding complementary monetary and nonmonetary poverty measures to be tracked and made available to policy makers? The World Bank plays an important role in shaping the global debate on combating poverty, and the indicators and data that the Bank collates and makes available shape opinion and actual policies in client countries, and, to a certain extent, in all countries. How we answer the above questions can therefore have a major influence on the global economy.

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